

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIM BY COUNCILLOR:Bathurst.....

ICT ALLOWANCES FOR THE MONTH OF: March 2016.....

DATE OF PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED	AMOUNT CLAIMED		RECEIPTS ATTACHED*															
		£	p	YES	NO														
14/03/16	Microsoft Foldable keyboard	65	92	yes															
13/03/16	Krusell Tablet cover	39	88	yes															
29/03/16	Printer cartridges	65	48	yes															
	Invoice date 13/14 Inv No. 29/03 Supp ID 81835502 Gross amt £171.28 Due date 20/14 Text (30 chars incl spaces) CLR BATHURST - ICT																		
	<table border="1"> <thead> <tr> <th>Acc code</th> <th>TC</th> <th>TS</th> <th>CostC</th> <th>Cat</th> <th>Cat</th> <th>Net£</th> </tr> </thead> <tbody> <tr> <td>J26</td> <td>EZ</td> <td></td> <td>MJ30</td> <td></td> <td></td> <td>11.28</td> </tr> </tbody> </table>	Acc code	TC	TS	CostC	Cat	Cat	Net£	J26	EZ		MJ30			11.28				
Acc code	TC	TS	CostC	Cat	Cat	Net£													
J26	EZ		MJ30			11.28													
	Special instructions																		
	Contact name																		
	Ext No.					6319.													
	TOTAL	171	28																

PLEASE COMPLETE ONE LINE FOR EACH ITEM CLAIMED FOR AND SIGN BELOW AFTER READING THE DECLARATION.

*FAILURE TO PROVIDE RECEIPTS MAY RESULT IN NON-PAYMENT OF THE CLAIM

I declare that I have actually and necessarily incurred expenditure on ICT equipment for the purposes of enabling me to perform approved duties as a Member of the Council and that I have actually made the payments shown

Signature of Member: Date: 29 March 2016.....

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Demographic Services:	Authorised for Payment: [Redacted] Date: 11/04/16
Payroll:	Input by: [Redacted] Checked by: [Redacted] Date: [Redacted]